

**Minutes - Executive Committee Meeting
Duncan and District Branch - National Association of Federal Retirees
Held at the Third Wave Café, Crofton
On Thursday 9th January 2020**

Present: Drew Bodaly, Paul Chmielewski, Bronwen Cossey, George Cossey, Dee Dohm, Kathy Pringle, Mary Rimek, Gino Wessan

Regrets: Val Cretney, Melanie Fugard, Karin Laurie

Meeting was called to order by Paul Chmielewski at 10.05 am

1. Previous Minutes:
M/S/C (Bronwen/Kathy) that the Minutes of the meeting of 12th September 2019 be accepted as distributed.
 2. **Reports:**
 - 2.1 Treasurer's Report:
Reports distributed were produced by Bronwen from information available on CRM. Gino noted that the Branch is in a good position financially. We have not yet received the last quarter of 2019 fee distribution from NO. Interest received from Royal Bank during 2019 has not yet been recorded. Gino spoke to other differences between 2019 and 2018. It was noted that attendance at the April AGM, picnic and September general meeting was increased, probably because the Branch paid the full cost for lunch. It was agreed that this expense was a good use of Branch funds.
M/S/C (Gino/Dee) that the report be accepted as presented.
 - 3.0 **Committee Reports:**
 - 3.1 Membership:
George advised that we have 980 members at this time. We have had several new members recently.
 - 3.2 Advocacy:
George stated that he hoped to be invited to local seniors' events in the next few months so that we can promote the Association's presence nationally and locally.
 - 3.3 Member Services:
SSI: Drew repeated his request for a poster to promote the goals of the Association on SSI. George noted that NO does not have a suitable template. Drew will draft a poster and send to the Executive for comments. It was agreed that this poster would be useful tool to promote the Association in our district.
VI: No report
 - 3.4 Programme Coordinator:
Dee noted that she has been trying to contact Scott of the Paramedics to confirm a speaker for the April AGM but has been unsuccessful although she did make contact last year but was told that it was too far in advance to confirm details. Dee has another contact (a paramedic in Crofton) and will see if he can suggest a speaker.
 - 3.5 Communication/Websites:
Bronwen has not updated the website since the September meetings.
 - 3.6 Sage Magazine/Branch Reports:
Next submission is due at NO on 10th January for the spring Sage issue due in members' homes in early March. Bronwen has prepared a submission and will send to NO.
- 4.0 **Old Business:**
 - 4.1 Aging Well Seniors Expo – 18th October 2019
Paul and Dee organized this event for the branch with assistance from other executive members. They reported that this was well attended and they spoke to many attendees. They believe that the event was better attended than in 2018 although the noise level (music) was an issue while talking to attendees. The 'give-away' items (jelly beans and wallets with NAFR logos) were well received and a good

advertisement for the Association. George will contact NO to see what promotional materials are available.

4.2 Wreaths:

Most events at local cenotaphs went well. Kathy noted that the ordered wreath at Cobble Hill was not at the location and another wreath was provided. At Chemainus, there was an issue with the name of the wreath layer but the wreath was correctly labelled. Bronwen will ensure that all payments have been made to the relevant legions.

4.3 District Meeting:

Paul attended the October meeting on behalf of the Branch. Rick Devlieger led the meeting and there were discussions on the upcoming Island Recruitment Drive, succession planning and operational vs. strategic planning. Paul believes that the impetus for the last item should come from NO. Paul will request minutes of the meeting for our records.

5.0 **New Business:**

5.1 Meeting Dates for 2020:

Dee has suggested the following dates and everyone concurred:

Executive meetings – 9th April, 9th July and 3rd September.

General meetings – AGM is 23rd April and 24th September. Date for picnic to be confirmed - 16th July.

Drew will start working on the picnic, hoping to secure place in a park and has suggested bocce or something similar as an after lunch activity.

5.2 Executive for 2020:

As Gino is moving in the next month or so, he will not be continuing as Treasurer. As Bronwen has been trained and is very familiar with the Treasurer duties, she has suggested that she take over as Secretary/Treasurer performing duties of Treasurer, minutes of executive and general meetings and dealing with branch correspondence. She suggests a new position should be created as Branch Services Coordinator taking over some of the extra duties Bronwen has been doing as Secretary and has prepared a possible job description. All present support this change.

All those present confirmed that they will be continuing on the executive and Kathy believes that Karin will continue. Bronwen has asked Val and Melanie if they will continue.

George will contact Julie Wilson (spouse of BC Director, Randy Wilson) to see if she would consider a position. She did help with the federal election activities last year.

Paul thanked Gino for his past contributions to the Branch.

5.3 Vancouver Island Recruiting Program:

Rick Devlieger is developing this program for the Vancouver Island branches and there has been one online (Zoom) meeting to date. Kathy 'attended' this meeting with Rick and Erica from Sidney branch. No plans have been confirmed at this time. Also, George will serve on this committee.

5.4 **Other Business:**

Dee advised that she has spoken to Mary at the Travelodge and was advised that the cost of meals will increase for this year. She suggests that we have the same meal at the AGM again this year – choice of salmon or chicken and everyone concurred.

6.0 **Motion to adjourn:** Meeting adjourned by Paul at 11:05am

Bronwen Cossey, Secretary

Next meeting: Time 10 am **Thursday 9th April 2020 at the Crofton Senior Centre.**