

**Minutes - Executive Committee Meeting
Duncan and District Branch - National Association of Federal Retirees
Held at the Crofton Senior Centre
On Thursday 3rd January 2019**

Present: Drew Bodaly, Paul Chmielewski, Bronwen Cossey, George Cossey, Dee Dohm, Karin Laurie, Kathy Pringle, Mary Rimek, Gino Wessan
Regrets: Val Cretney, Adrien Thomas

Meeting was called to order by George Cossey at 9:55 am

1. Previous Minutes:
M/S/C (Bronwen/George) that the Minutes of the meeting of 6th September 2018 be accepted as distributed.
2. **Reports:**
 - 2.1 Treasurer's Report:
Adrien was not available for the meeting and called George to advise that the CRM is not up to date as she has been spending time in Victoria with her daughter who had an accident. Adrien advised that our quarterly payments from NO are being deposited directly to our bank account commenced with the 3rd Quarter in 2018. George, Bronwen and Adrien hope to get together this month to discuss the financial statements for 2018 and the budget for 2019. This will be distributed to the Executive for review/approval.
- 3.0 **Committee Reports:**
 - 3.1 Membership:
Val was not available due to another appointment. He reported that we have 977 members at this time.
 - 3.2 Member Services:
SSI: Margaret Baker passed away in August 2018.

VI: Ruth Bumphrey passed away in November 2018.
 - 3.3 Programme Coordinator:
Dee advised that we would have the same menu for the AGM on 25th April as last year – choice of chicken or salmon. Prices have not yet been received from Ramada. Hearing Life will provide a speaker. Dee is looking at various options for the summer picnic/event – possible date is 18th July and she will contact Averill Creek, Unsworth and Merridale as possible locations. We hope to arrange a lawn bowling event, possibly in May, if there is enough interest from members.
 - 3.4 Communication/Websites:
Bronwen has been updating the website as necessary.
 - 3.5 Sage Magazine/Branch Reports:
Bronwen prepared the last submission for the Spring Sage and sent it to Gino for submission to NO. A request was included for new Executive directors, especially someone to take over updating the websites.
- 4.0 **Old Business:**
 - 4.1 Member Concerns Person:
Maria Devlieger has agreed to take over sending condolence and other cards on behalf of the Branch.
 - 4.2 Dates for meetings in 2019:
Executive meetings will be scheduled for 3rd January, 11th April, 4th July and possibly 12th September. Member meetings for 25th April and hopefully 26th September and picnic/summer event on 18th July. Dee has contacted the necessary parties to confirm.
 - 4.3 Advocacy:
There was an 'Aging Well Seniors Expo' held at the Island Savings Centre in Duncan on Friday 19th October. The cost to the Branch for a table for this event was \$50 and volunteers staffed this table from 10 am to 4:15 pm. This was a successful Advocacy event and, although we did not register any new

members on the day, several kits were distributed and we spoke to many people about who we are and the aims of the Association.

4.4 Wreaths:

Wreaths for all the cenotaphs in our area were ordered and paid for by the Branch. There is still a concern about our name being shown on the wreath. Bronwen noted that Ladysmith uses a ribbon with our name on it and will contact other legions to see if this is an option. Paul will contact one in his area.

5.0 **New Business:**

5.1 Five Year Strategic Plan (2019 to 2024):

George noted that the plan will be presented to the 2019 AMM for approval. The draft was sent to presidents for review and comments were requested. He noted that targets should be included so that success of the plan can be measured. There is a webinar on 21st January and George hopes that Paul will join him for that. It is anticipated that the proposed 5 year plan will be available for discussion at the AGM.

5.2 Executive Positions for 2019:

The current Executive was canvassed and all but Val will continue to serve. Paul will stand for the position of President and George will stand for the position of Director of Advocacy and Membership. Gino noted that he may be moving to Ontario but will continue until then.

5.3 Advocacy:

There will be another 'Aging Well Seniors Expo' scheduled to be held at the Island Savings Centre in Duncan on Friday 18th October 2019. We assume that the cost to the Branch for a table at this event will be \$50 and we will need volunteers to staff this table from 10 am to 5 pm. Bronwen and George will be away from early October until mid- December and Paul and Dee volunteered to organize and manage the event on behalf of the Branch. We have lots of supplies on hand but may need to renew any materials with current rates, etc.

5.4 Branch Laptop Computer:

Bronwen arranged for the purchase of a new laptop computer for the use of the Treasurer and Adrien has reported that it is working well. We had previously purchased a MS Office programme with 3 keys and 2 have been loaded onto the computers Adrien uses. Cost of the laptop was \$897.11 and was ordered from Costco.ca.

5.6 Reserve for Other Travel:

As the motion was approved at the 2018 AMM, there was a discussion about setting up a reserve which would allow for an Executive member, in addition to the President, to attend the AMM. This will be discussed again once the 2018 financial statement and 2019 budget have been prepared.

5.7 Other Business:

- Drew noted the importance of speaking directly to members to encourage attendance at meetings and events and possibly new Executive members.
- Gino noted a good resource for Seniors: The Best of the Rest: Downsizing For Boomers and Seniors

6.0 Motion to adjourn: Meeting adjourned at 10:50 am

Bronwen Cossey, Secretary

Next meeting: **9:45 am on Thursday 11th April 2019 at the Crofton Senior Centre.**